



FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD.

No.

/GC/FIC/FSD

Dated:

MINUTES OF MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE HELD ON 16.11.2023 AT 10:30AM TO REDRESS THE GRIEVANCE APPLICATIONS OF THE FIRMS FOR ANNUAL REPAIR AND MAINTENANCE CONTRACT OF ETT MACHINES FOR THE YEAR 2023-24

A meeting of the Grievance Redressal Committee was held on 16.11.2023 at 10:30 AM in Conference Room, Faisalabad Institute of Cardiology, Faisalabad to address the grievances of the applicants, as per Rule 67 of Punjab Procurement Rules, 2014 (Amended), for Annual Repair and Maintenance Contract of ETT Machines for the financial year 2023-24:-

Following members of Grievance Redressal Committee attended the meeting:

Sr.	Participants		
1	Dr. Muhammad Nadeem Akhtar	Medical Superintendent	Chairman/Convener
2	Prof. Dr. Shahbaz Ahmed Khiliji	Prof. of Cardiac Surgery	Member
3	Dr. Rehan Riaz	Assistant Prof. of Cardiology	Member
4	Engr. Sharaz Ali	Bio Medical Engineer	Member
5	Mrs. Iqra Munir	Hospital Pharmacist	Member

The Chair welcomed all the participants and briefed about agenda of meeting i.e. Grievance Redressal of firm for Annual Repair and Maintenance Contract of ETT Machines for the financial year 2023-24. The grievances of firms and unanimous decision of Grievance Redressal Committee is as follow:

Sr.	Company	Firm Grievance	Remarks	GC Observation	Decision
1.	Maz Medical Care	During preparing of Technical Bid typo error was occurred. We hereby undertake that we will provide services as per tender terms and conditions.	Incomplete Technical Offer	The firm submitted undertaking regarding services as per tender terms and conditions. The firm has been working in this hospital successfully as per scope for more than two years.	Grievance accepted M/s Maz Medical Care declared responsive.

Mrs. Iqra Munir,
Pharmacist,
FIC, Faisalabad.

Engr. Sharaz Ali,
Bio Medical Engineer,
FIC, Faisalabad.

Dr. Rehan Riaz,
Assistant Prof. of Cardiology,
FIC, Faisalabad.

Dr. Shahbaz Ahmad Khiliji,
Prof. of Cardiac Surgery,
FIC, Faisalabad

Dr. Muhammad Nadeem Akhtar,
Medical Superintendent,
FIC, Faisalabad.