



**CHECK LIST OF DOCUMENTS FOR OUTSOURCE OF JANITORIAL SERVICES FOR THE F.Y 2020-21  
FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD**


Sr. No.	Name of Firms	Call Deposit Receipt	Registration with PRA	Income Tax Registration Certificate	Affidavit on Judicial Paper	Original Tender Purchase Receipt	CNIC (Photocopy)	Bid form (Signed)	Bank Statement	Previous History
1	Imran & Company	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Nadeem Cleaning Services	Photocopy attached	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Caid's Marketing Network Pvt. Ltd.	Photocopy attached	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Shaheen & Yousaf Brothers Pvt. Ltd.	Photocopy attached	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Hadi Brothers & Co.	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6	Babar and Umar Pvt. Ltd.	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7	ANAS Brothers & Co.	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8	Al-Hussaini & Company Pvt. Ltd.	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9	Bilal Enterprises	May be in Financial	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes


  
Pharmacist  
F.I.C. Faisalabad

  
Electronic Equipment  
Care Taker  
F.I.C. Faisalabad

  
D.M.S (Admin)  
F.I.C. Faisalabad  
(Copt. Member)

  
D.M.S (Purchase)  
F.I.C. Faisalabad

  
A.M.S (Admin),  
F.I.C. Faisalabad  
(Copt. Member)

  
A.M.S (Purchase),  
F.I.C. Faisalabad

  
Head of Cardiology  
F.I.C. Faisalabad

**TECHNICAL SHEET (WORKING CAPABILITY) OF OUTSOURCE OF JANITORIAL SERVICES**

**FOR THE F.Y 2020-21**

**FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD.**

Sr. #	Description	Max Marks	Imran & Company	Nadeem Cleaning Services	Caidis Marketing Network Pvt. Ltd.	Shaheen & Yousaf Brothers Pvt. Ltd.	Hadi Brothers & Co.	Babar and Umar Pvt. Ltd.	ANAS Brothers & Co.	Al-Hussaini & Company Pvt. Ltd.	Bilal Enterprises
1	<b>Experience Record</b> Three projects of similar nature mechanized services offered in hospitals with covered area of 20,000 sq meters or more and having financial value of at least Rs.10 million annually end.10 marks for each project 10 marks for each project	30	30	No Relevant Experience Certificate	30	10	No Relevant Experience Certificate	30	30	10	30
2	<b>Financial Capabilities</b> 20 Marks will be given in case average annual turnover for the last years Rs.30 Million or more. For Average Annual Turnover for the last year of less than Rs. 30 Million, but not less than Rs. 15 Million, following weight age shall be used: 20x (B /30) B= Average annual turnover for the last year.	20	20	20	20	20	New statement not signed & stamp by bank	20	20	17	20
3	<b>Human Resource (Proposed Team)</b> Project Manager with experience in HR management/ Project management of at least 10 years or above (5 Marks). Two supervisor with minimum experience of 5 year each in similar capacity (5 marks for each supervisor) Minimum of 100 Janitor with the firm (10 Marks) Marks for 100 Janitors For Janitor less than 100 but not less than 50, Following weight age shall be used 10 x (C/100) C = Number of Janitors	30	20	15	25	20	20	20	14	20	25
4	<b>Methodology / Management Plan</b> The Bidder shall provide the details about how to plan and manage the services specific to the proposal (according to Annexure VII)	20	15	10	10	10	15	10	10	10	10
<b>Marks obtained</b>			<b>85</b>	<b>45</b>	<b>85</b>	<b>60</b>	<b>35</b>	<b>80</b>	<b>74</b>	<b>57</b>	<b>85</b>
			Responsive	Non Responsive	Responsive	Non Responsive	Non Responsive	Responsive	Responsive	Non Responsive	Responsive

**\*Note:**

 Pharmacist  
F.I.C. Faisalabad
  Electronic Equipment Care Taker  
F.I.C. Faisalabad
  D.M.S (Admin)  
F.I.C. Faisalabad
  D.M.S (Purchase)  
F.I.C. Faisalabad
  A.M.S (Admin),  
F.I.C. Faisalabad
  A.M.S (Purchase),  
F.I.C. Faisalabad
  Head of Cardiology  
F.I.C. Faisalabad

**MINUTES OF THE TECHNICAL EVALUATION COMMITTEE MEETING HELD ON 08.12.2020 AT 11:00 AM IN THE CONFERENCE ROOM, F.I.C, FAISALABAD FOR OUTSOURCE OF JANITORIAL SERVICES FOR THE F.Y 2020-21, F.I.C FAISALABAD**

**FOLLOWING ATTENDED**

- |   |              |
|---|--------------|
| 1. Head of Cardiology, F.I.C. Faisalabad              | Chairman     |
| 2. A.M.S (Purchase), F.I.C. Faisalabad                | Member       |
| 3. A.M.S (Admin), F.I.C. Faisalabad                   | Copt. Member |
| 4. D.M.S (Purchase), F.I.C. Faisalabad                | Member       |
| 5. D.M.S (Admin), F.I.C. Faisalabad                   | Copt. Member |
| 6. Electronic Equipment Care Taker, F.I.C. Faisalabad | Member       |
| 7. Pharmacist, F.I.C. Faisalabad                      | Member       |

The committee was intimated that tender was invited through National Press daily "The Express" dated 04.11.2020, Daily "The Dawn" dated 09.11.2020 and on PPRA website dated 07.11.2020 with due date of receiving tender as 25.11.2020. The tender was opened on the same day in the presence of bidders or their authorized representative. Following firms participated in the tender process with their technical offers.

- |  |                                    |
|--|------------------------------------|
| 1. Imran & Company                     | 6. Babar and Umar Pvt. Ltd.        |
| 2. Nadeem Cleaning Services            | 7. ANAS Brothers & Co.             |
| 3. Caid's Marketing Network Pvt. Ltd.  | 8. Al-Hussaini & Company Pvt. Ltd. |
| 4. Shaheen & Yousaf Brothers Pvt. Ltd. | 9. Bilal Enterprises               |
| 5. Hadi Brothers & Co.                 |                                    |


Following firms were declared responsive by the technical advisory committee.


- |                                       |                        |
|---------------------------------------|------------------------|
| 1. Imran & Company                    | 4. ANAS Brothers & Co. |
| 2. Caid's Marketing Network Pvt. Ltd. | 5. Bilal Enterprises   |
| 3. Babar and Umar Pvt. Ltd.           |                        |

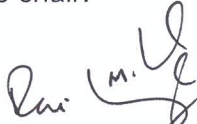
Following firms were declared Non-responsive by the technical evaluation committee.


- |  |                                    |
|--|------------------------------------|
| 1. Nadeem Cleaning Services            | 3. Hadi Brothers & Co.             |
| 2. Shaheen & Yousaf Brothers Pvt. Ltd. | 4. Al-Hussaini & Company Pvt. Ltd. |


The meeting ended with the vote of thanks by the chair.

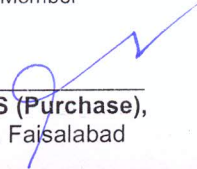
  
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Pharmacist  
F.I.C. Faisalabad

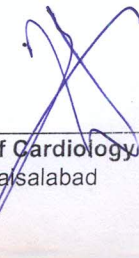
  
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Electronic Equipment Care  
Taker  
F.I.C. Faisalabad

  
\_\_\_\_\_  
D.M.S (Admin)  
F.I.C. Faisalabad  
Copt. Member

  
\_\_\_\_\_  
D.M.S (Purchase)  
F.I.C. Faisalabad

  
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\_\_\_\_\_  
A.M.S (Purchase),  
F.I.C. Faisalabad

  
\_\_\_\_\_  
Head of Cardiology  
F.I.C. Faisalabad