



# FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD.

No.

/GC/FIC/FSD

Dated:

## MINUTES OF MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE HELD ON 07.12.2023 AT 11:00AM TO REDRESS THE GRIEVANCE APPLICATIONS OF THE FIRMS FOR OUTSOURCE OF JANITORIAL SERVICES FOR THE YEAR 2023-24

A meeting of the Grievance Redressal Committee was held on 07.12.2023 at 11:00AM in Conference Room, Faisalabad Institute of Cardiology, Faisalabad to address the grievance of the applicant, as per Rule 67 of Punjab Procurement Rules, 2014 (Amended), for outsource of Janitorial Services for the financial year 2023-24. Following members of Grievance Redressal Committee attended the meeting:

Participants					
1	Dr. Muhammad Nadeem Akhtar	Medical Superintendent	Chairman/Convener		
2	Prof. Dr. Shahbaz Ahmed Khiliji	Prof. of Cardiac Surgery	Member		
3	Dr. Rehan Riaz	Assistant Prof. of Cardiology	Member		
4	Engr. Sharaz Ali	Bio Medical Engineer	Member		
5	Mrs. Iqra Munir	Hospital Pharmacist	Member		
6	Mr. Faisal Rasheed	B&A Officer	Copt Member		

The Chair welcomed all the participants and briefed about agenda of meeting i.e. Grievance Redressal of firm for outsource of Janitorial Services for the financial year 2023-24. The grievance of firm and unanimous decision of Grievance Redressal Committee is as follow:

Sr.	Company	Firm Grievance	Remarks	GC Observation	Decision
1.	Bilal Enterprises	During tax calculation typo error was occurred due to which our offer was declared non responsive. We hereby undertake that your institute may deduct taxes amounts as per latest Govt. Rules and we have no objection.	Wrong Calculation of Taxes on supply and management	M/s Bilal Enterprises re-submitted Financial Offer as per latest Govt. Tax Rule as mentioned in Standard Bidding Documents, Financial Bid Form 8.7.3. The GRC gone through all the documents and unanimously accepted the stance of the firm.	Grievance Accepted M/s Bilal Enterprises declared responsive

Mr. Faisal Rasheed,  
Budget & Accounts Officer  
FIC, Faisalabad

Mrs. Iqra Munir,  
Pharmacist,  
FIC, Faisalabad.

Engr. Sharaz Ali  
Bio Medical Engineer  
FIC, Faisalabad.

Dr. Rehan Riaz  
Assistant Prof of Cardiology,  
FIC, Faisalabad.

Dr. Shahbaz Ahmad Khiliji,  
Prof. of Cardiac Surgery,  
FIC, Faisalabad

Dr. Muhammad Nadeem Akhtar  
Medical Superintendent  
FIC, Faisalabad